

AGENDA

Meeting: Pewsey Area Board
Place: Woodborough Club, Smithy Lane, Woodborough, Wilts SN9 5PL
Date: Monday 8 January 2018
Time: 7.00 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Stuart Wheeler - Burbage and The Bedwyns
Cllr Paul Oatway QPM - Pewsey Vale
Cllr Jerry Kunkler - Pewsey

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

| | Time |
|---|-------------|
| <p>1 Welcome and Introductions</p> | 7:00pm |
| <p>2 Apologies for Absence</p> | |
| <p>3 Minutes</p> <p>To confirm the minutes of the meeting held on Monday 6 November 2017</p> | |
| <p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p> | |
| <p>5 Chairman's Announcements</p> <p>The Chairman will make the following announcements:</p> <ul style="list-style-type: none"> • Office of the Police and Crime Commissioner - Precept Consultation | |
| <p>6 Partner Updates</p> <p>To receive any updates from partner organisations:</p> <ul style="list-style-type: none"> • Healthwatch Wiltshire • NHS Wiltshire Clinical Commissioning Group • Wiltshire Police – Inspector Nick Mawson • Dorset and Wiltshire Fire and Rescue - Ben Ansell, Chief Fire Officer • Pewsey Community Area Partnership • Parish Council Updates | |
| <p>7 Supporting those with SEND into Employment and Internships</p> <p>Marnie Kemp and Eleanor Carr - Wiltshire Supported Internships</p> | |
| <p>8 Update on the Local Youth Network and Youth Grants</p> <p>Jan Bowra, Local Youth Facilitator</p> <p>To confirm the minutes of the LYN Management Group held on 11 December</p> | |

To consider the following application for funding:

- Pewsey Vale Youth Football Club requesting £1,200 towards portable floodlights project

9 **Community Area Grants**

To consider the following applications for funding:

- Marden Parish Council requesting £469 towards Community Common Area Mowing Machine
- Wilsford Village Hall Committee requesting £1,000 towards repair of village hall flat roof
- Pewsey Childrens Carnival Club requesting £1,416 towards community marquees
- Stanton St Bernard Village Hall Committee requesting £979 towards village hall storage facility
- Pewsey Vale Tourism Partnership requesting £986 towards Bottlesford Phone Box Conversion to Tourist Information Kiosk
- Bouverie Hall Management Committee requesting £5,000 towards ladies toilet refurbishment
- Savernake Forest Scout Group requesting £1,000 towards site security fencing at Scout Hut HQ

10 **Update on Community Area Transport Group**

Councillor Jerry Kunkler

- To confirm the minutes of the Pewsey CATG held on 6 December

11 **Update on Pewsey Vale Health and Wellbeing Centre**

Councillor Paul Oatway

12 **Establishment of Health and Wellbeing Group for Pewsey community area**

Peter Dunford - Community Engagement Manager

13 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency

14 **Future Meeting Dates and Close**

The next meeting of the Pewsey Area Board is scheduled for Monday 5 March at the Bouverie Hall, Pewsey

9:00pm

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MINUTES

Meeting: PEWSEY AREA BOARD
Place: Bouverie Hall, Pewsey
Date: 6 November 2017
Start Time: 7.00 pm
Finish Time: 9.30 pm

Please direct any enquiries on these minutes to:

Edmund Blick Democratic Services Officer), Tel: 01225 718059 or (e-mail) edmund.blick@live.co.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Stuart Wheeler, Cllr Paul Oatway QPM and Cllr Jerry Kunkler

Wiltshire Council Officers

Peter Dunford- Community Engagement Manager

Jan Bowra- Local Youth Facilitator

Sue Geary- Head of Commissioning

Jason Salter- Head of Passenger Transport

Edmund Blick- Democratic Services Officer

Town and Parish Councillors

Wilcot and Huish PC- Dawn Wilson

Chirton and Conock PC- Vanessa Litherland

Charlton St Peter & Wilsford PC- Neil Golding

Burbage PC- Steve Collins

Pewsey PC- Caroline Dalrymple, Ann Hogg, Alex Carder, Terry Eyles

Woodborough PC- John Brewin

Shalbourne PC- Mike Lockhart

Alton PC- Ben Owen

Rushall PC- Colin Gale

Upavon PC- Gerry Ward, Amanda Wernham, John Tighe

Partners

Wiltshire Police- Sgt James Williams

Wiltshire Fire and Rescue Service

Pewsey Community Area Partership- Colin Gale, Dawn Wilson, Susie Brew

Others

Jennifer Totney- Vale of Pewsey Churches

Sasha Thorbek- Hooper- Greatwood

M. Way- Bouverie Hall

Total in attendance: 35

| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u> |
|------------------------|---|
| 54 | <p><u>Adult Social Care Transformation</u></p> <p>Sue Geary- Head of Service- Commissioning gave a brief presentation outlining the current status of Adult Social Care in Wiltshire and the issues it faces. It was highlighted that Adult Social Care was facing considerable pressures on budgets and on the workforce but that they were looking into a transformation programme to remedy some of the problems. Sue explained that the overarching strategy was supporting independent living, in thriving and resilient communities. Furthermore, that the strategy could be broken down into looking at prevention, promoting independence and safeguarding.</p> <p>The Board were then invited to take part in a workshop exercise, where attendees were asked to consider 4 questions regarding the provision of Adult Social Care in Pewsey; What is working?; What is not working?; What would make a difference?; How can we work together to improve things? In 5 large groups, members of the public discussed the issues, along with Wiltshire Council Officers and Councillors. Three main issues were highlighted in the discussions; Encouraging People to Work Together; Providing a Seamless Service and Effective Communication.</p> |
| 55 | <p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members and the Officers present.</p> |
| 56 | <p><u>Apologies for Absence</u></p> <p>There were no apologies for absence.</p> |
| 57 | <p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Monday 11 September 2017 were agreed as a correct record and signed by the Chairman.</p> |
| 58 | <p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p> |

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| 59 | <p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the announcements in the agenda pack and in the supplementary items.</p> <p>Peter Dunford- Community Engagement Manager gave an update on the WW1 Tree Planting project. He confirmed that he had received expressions of interest from Alton, Easton Royal, Wilsford, Pewsey and Upavon Parish Councils.</p> <p>Cllr Stuart Wheeler provided an update on the Pewsey Vale Heritage Action Zone's progress, as initiated in the September Area Board meeting by Pewsey Community Area Partnership.</p> |
| 60 | <p><u>Bus Services in Pewsey Community Area</u></p> <p>Jason Salter- Head of Passenger Transport gave a presentation outlining Wiltshire Council's expenditure in this area, along with the recent changes and budget savings. The Board were advised that Wiltshire Council spend £400 million on Public Transport and that this is considerably higher than some other Local Authorities. Jason explained that in the Spring of 2016, Wiltshire Council conducted a consultation on changes to public transport, which received over 11,000 responses. It was confirmed that the Council policy is to support public transport at £3.50 per passenger trip but that the Connect2Wiltshire service was at a cost of £5.94 per passenger trip, and therefore changes had to be made. At table was also shown to the Board, which identified the savings from each area in Wiltshire, with Pewsey falling into the East area, which had made savings of £286.418 over the last year.</p> <p>There were several questions from the members of the public in attendance, highlighting the disparity in saving across the different areas in Wiltshire, with the East saving almost 3 times as much as most other areas. It was however confirmed that some of the savings in the East were accountable to savings made on a call centre, which had been causing excessive costs. A point was also made by a number of attendees that public transport was more important in rural areas than urban areas, and that in some cases, cuts to services would be effecting vulnerable peoples access to essential services.</p> |
| 61 | <p><u>Partner Updates</u></p> <p>The Board received the written updates, as contained in the Agenda pack.</p> <p><u>Pewsey Community Area Partnership (PCAP)</u></p> <p>Dawn Wilson gave a verbal update.</p> <p>Colin Gale, read a prepared statement, which maintained that PCAP were concerned that Wiltshire Council's desire to save money in regards to the</p> |

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| | <p>Consultation process is impacting the Council’s legal duty to consult, adequately and fairly. Specifically, he highlighted that a 6 week Consultation process, as adopted for the Wiltshire Local Plan Review Consultation, starting 7 November 2017, is not long enough for Town and Parish Councils to consider and determine all the relevant information, bearing in mind that they only meet 4 times a year.</p> <p>PCAP representatives also raised concerns as to Everleigh Recycling Centre, which had been closed earlier that day. Cllr Paul Oatway explained that the site had been overwhelmed with the amount of recycling waste being brought to the site and it had to be closed temporarily to remedy this. He also advised the Board that he had spoken to Cllr Bridget Wayman- Cabinet Member for Highways, Transport and Waste and that she had raised the matter with Tracy Carter- Head of Environment and Waste, and the cause of the problem was being urgently investigated.</p> <p><u>Police</u></p> <p>Acting Inspector- James Williams introduced himself, explaining that he would be taking over from Inspector Nick Mawson as Sector head of East Community Policing Team, who had left Community Policing to become a Detective Inspector.</p> |
| 62 | <p><u>Update on the LYN and Youth Grants</u></p> <p>Greatwood Charity- Delivery of an accredited Education Programme: £2,000</p> <p>Sasha Thorbek-Hooper introduced the application, explaining that the funds would be put towards the participation of 3 pupils from Pewsey Schools to attend their accredited education course, which use equine facilitated learning to assist young people with disabilities, learning difficulties, and social and emotional barriers. The Board were advised that the course would last for 10 weeks and that the charity funds 57% of courses to its learners.</p> <p>Councillors spoke approvingly of this application and Cllr Jerry Kunkler proposed a motion to award the funds, seconded by Cllr Stuart Wheeler.</p> <p>Resolved The Board agreed unanimously to award the funds.</p> <p>Jan Bowra- Local Youth Facilitator informed the Board that there was £2904 left in the LYN fund.</p> |
| 63 | <p><u>Community Grants</u></p> <p>The Board considered the following applications:</p> |

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| | <p><u>Upavon Parish Council- Refurbishment of Upavon Phone Box and creation of a Tourist Information Point: £600</u></p> <p>Cllr Cllr Stuart Wheeler proposed the award, seconded by Cllr Paul Oatway.</p> <p>Resolved:</p> <p>The board agreed unanimously to award the funds.</p> <p><u>Manningford Parish Council- Manningford Village Hall new tables and Chairs: £1,739.40</u></p> <p>Cllr Paul Oatway proposed the award, seconded by Cllr Stuart Wheeler.</p> <p>Resolved:</p> <p>The Board agreed unanimously to award the £600 only.</p> <p><u>Manningford Parish Council- Installation of 10 kissing gates on local footpaths: £1,522.38</u></p> <p>Cllr Paul Oatway proposed the award, seconded by Cllr Stuart Wheeler.</p> <p>Resolved:</p> <p>The Board agreed to award the funds unanimously.</p> |
| 64 | <p><u>Update on CATG (Cllr Jerry Kunkler)</u></p> <p>Cllr Colin Gale from Rushall Parish Council led the Board through the CATG actions and recommendations from the meeting on 4 October 2017.</p> <p>Resolved:</p> <p>The Board unanimously agreed the actions and recommendations of CATG, as specified in the Action Log.</p> |
| 65 | <p><u>Urgent items</u></p> <p>There were no urgent items.</p> |
| 66 | <p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Pewsey Area Board was scheduled for Monday 8 January 2018, 7pm at Woodborough Social Club.</p> |

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| | The Chairman thanked everyone for attending. |
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**Give me
your views**

My plans for
2017-2020



#TellAnguspcc

Have your say on policing in Wiltshire and Swindon

A new Police and Crime Plan, charting the course for Wiltshire Police over the next four years, is proposed by Police and Crime Commissioner Angus Macpherson.

The focus is on protecting vulnerable people, working closer with partners to improve services and harnessing the power of communities against crime.

In order to achieve these goals and protect community policing, Mr Macpherson is proposing a rise in the police part of the council tax in April 2017. This amounts to an increase of £3.17 per year or 6p per week for the average home (Band D property).

To have your say:

- Email: pcc@wiltshire.pcc.pnn.gov.uk
- Facebook: [@WiltshireandSwindonPCC](https://www.facebook.com/WiltshireandSwindonPCC)
- Twitter: [@PCCWiltsSwindon](https://twitter.com/PCCWiltsSwindon)
- Write to: OPCC London Road, Devizes, Wiltshire, SN10 2RD
- Complete the feedback form at www.wiltshire-pcc.gov.uk/transparency

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December 2017

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

News from the CCG!

Small changes can help you and your loved ones stay well this Winter

Helping people to look after their own health, and their families' health, especially during the colder weather can help you stay well and it also helps to manage demand on health services.

By following eight simple self-care health steps, you and your loved ones can stay well this winter:

S – see your pharmacist at the first sign of illness

Pharmacists are not only medical experts; they can also offer advice and information on a range of minor illnesses and injuries. If you start to feel unwell this winter, even if it is just a cough or cold, get advice from your pharmacist before it gets more serious.

E – eat plenty of fruit and vegetables

A healthy diet is vital for your wellbeing, so try and eat five portions of fruit and vegetables every day.

L – learn more about around the clock healthcare services in Wiltshire

In Wiltshire there are many options available for when you need medical advice and treatment. Consider all the choices available to help you make the right decision about where to go.

F – find out if you're eligible for a free flu vaccine

People who are eligible include those who are aged 65 years, pregnant women, anyone who is the main carer for another person or who is in receipt of a Carers' Allowance, and those with a long term condition such as diabetes or asthma.

C – check in on your neighbours

Winter can be dangerous for elderly people, so checking they have enough supplies will mean they don't need to go out in bad weather.

A – arrange to pick up your prescription

Many pharmacies and GP surgeries will be closed or have reduced working hours over the festive period. If you require a repeat prescription, make sure you order it in plenty of time.

R – restock your medicine cabinet

Looking after yourself when you're feeling under the weather with a minor illness is easy if you already have a stocked medicine cabinet.

E – ensure you stay warm

Cold weather can be very harmful and increase the risk of heart attack, stroke and chest infections. Try and heat your home to at least 18 degrees and have at least one hot meal a day.

Have your say!

Urgent GP appointments – where would you go?

If you need a same day urgent GP appointment – this could mean that you might not be able to see your usual GP and you may have to travel to a different practice.

Urgent GP appointments are booked on the day and are for patients who have health problems which cannot wait for a routine appointment.

We want to hear your views on accessing urgent GP appointments.

Tell us what you think by completing this [short survey](#).



Raising concerns and making complaints

NHS England are carrying out a survey and asking children, young people and adults with a learning disability and/or autism about their experiences of raising concerns and making complaints.

Your feedback will help with a new project about raising concerns and making complaints called **Ask Listen Do**.

Complete the [survey](#), which is open until 12 January 2018 and help make a difference.

Campaigns

Every year we support a number of national health campaigns and run some local ones too.

Click on the images below to find out more about our current campaigns.

Stay well this winter
and have the flu jab



Around the clock
healthcare in Wiltshire



Honest and open opinions from patients help to shape hospice care

Patients, their families and healthcare professionals at a leading hospice in Wiltshire are continuing to help shape the way services are run - thanks to a new group set up by Healthwatch Wiltshire.

Local volunteers from the county's independent health and care champion Healthwatch Wiltshire have spent the last 12 months meeting with patients and their families, unpaid carers and health professionals at Dorothy House Hospice Care.

The hospice commissioned Healthwatch Wiltshire to set up a User Advisory Group in September 2016 to provide an opportunity for those who use its services to give their open and honest opinions. This feedback has now helped to shape strategy and future plans for services at the hospice.

Through talking direct to patients, families and unpaid carers, Healthwatch Wiltshire's User Advisory group found:

- Dorothy House's services are highly valued but increased awareness and understanding of the range of services the hospice provides is needed.
- At the point of referral, patients want to talk to skilled staff with the time to talk to them in a personal way.
- It is important for carers and families to be heard and to be asked 'what would help you at the moment?' so that care is led by them.
- Enable people of working age and those at school or college to have access to groups at appropriate times of the day.



Susanna Watson, family support services manager at Dorothy House Hospice Care, said: "I found the feedback I received from the group very helpful. They had some very robust things to say about the whole language around 'assessments' and 'eligibility.'

"Someone commented that they did not want to be 'assessed' but wanted a more human approach where they were simply listened to. It reminded me just how easy it is to slip into bureaucratic jargon when you work in a health or social care setting."

Lucie Woodruff, Healthwatch Wiltshire Manager, added: "The User Advisory Group has given patients, families and carers the opportunity to be a critical friend and has offered a fresh pair of eyes to help Dorothy House continue to develop its services in ways that work for the people that use them.

"We've appreciated the time given by Dorothy House staff to present topics to the group, which enabled informed, productive discussions. The role of a local Healthwatch is to enable the community to help influence the way services are run and this engagement exercise has been a great example of this."

The group will continue to meet in 2018 to ensure the views of patients, families and their carers are reflected in the design and development of services provided by Dorothy House.

The full report 'Dorothy House Hospice Care User Advisory Group: a year of supporting patient and carer involvement' can be viewed at www.healthwatchwiltshire.co.uk/reports-publications.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

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Chairman's Announcement

Employment and Community Skills

Wiltshire Employment Support Team & Wiltshire Supported Internships

Contact: West.cc@wiltshire.gov.uk

Wiltshire Employment Support Team

Better known as WEST is a supported employment service for young people and adults with special educational needs and disabilities, including autism spectrum conditions. We aim to support our customers to find and keep a job.

We are part of the Special Educational Needs and Disabilities Service at Wiltshire Council. We also provide support to Adult Care customers, so we support people from 14+.

What is Supported Employment?

A well defined approach to helping people with disabilities participate in the competitive labour market, helping them to find meaningful job and providing ongoing support from a team of professionals.

Where do we work?

All over Wiltshire, if you meet eligibility and have a Wiltshire post-code, we can work with you.

Working with employers local to Wiltshire or within reasonable travelling distance, that could be in Hampshire, Swindon or other neighboring towns or counties.

What do we want?

For as many people to know of our service and that there is a pool of untapped talent and willing workforce in Wiltshire that could be of great benefit to employers.

We want the opportunity to meet with local employers to talk about their business and recruitment needs and negotiate positive employment opportunities for our customers.

Most of all we want to do what we can to level the playing field for people with higher support needs so they can compete to get jobs.

Research shows that only **6%** of people with a **learning disability** and **15%** of people with **autism**, are in paid employment, yet most want to work (Mencap).



The Team

We choose our Job Coaches for lots of different skills. Most of all their work ethic and what they can do to negotiate work opportunities with local employers. We know our stuff. We don't know everything, but we have a strong reputation.

The team are supportive, but they are not support workers.

Job Coaches specialise in employment, with the added bonus of previous backgrounds ranging from education to business.

Our priorities

Everyone has the right to work

and we are committed to helping people with higher support needs do that.

Getting a job is the top priority

supporting applications, interviews and on the job support. Speaking to employers and negotiating opportunities

The right support supporting customers in a person centred, but realistic way

Employer relationships employers in Wiltshire are our customers too and we value how pro-active and inclusive they can be. We work to maintain positive relationships and are on hand to provide support to them in making employing someone through our service smooth.

We only deal in paid work

If a paid job isn't what you are looking for then we are not the right service for you

We can signpost you to other places if you need it but we cannot support you with anything that isn't paid work. We don't want to lose our focus.

Community Connecting is another part of our wider team and they specialise in supporting people with inclusion to their local community, including joining a club, travel training and volunteer work.



Wiltshire Supported Internships

Supported Internships are designed for young people who really want to move into employment from education.

A study programme for a young person with learning disabilities or autism that want to move into employment and need extra support to do so. An important element is the opportunity for an extended work placement with the potential for a job offer at the end. We call these 'Working Interviews'.

'Aim to equip young people with the skills needed for work so they can achieve sustainable paid employment. The programme includes on-the-job training, backed by expert job coaches and college based learning'

Department for Education

What do we want from employers in Wiltshire?

a job vacancy that you are prepared to offer as a working interview with a view to becoming a paid job, **or**

a carved position that matches the intern where a paid position can be given when they display the skills required consistently

regular feedback that includes gaps in knowledge (support can then be put in place for this learning)

✚ Working interviews will ideally be 16 hours a week for an agreed length of time. Normally between 6-12 weeks

✚ hours can be flexible and could start on lower hours gradually increasing

We are asking for your involvement in the process and to consider reasonable adjustments to level the playing field for your intern



We are asking for a commitment to work with us, using a flexible approach to recruitment

Real job vacancies that have a real chance of becoming a paid job!

Who have we worked with?

We have successfully worked with many employers over the years, who have employed our customers, these include:

| | |
|-------------------|------------------|
| Morrisons | Warminster |
| NHS | Salisbury |
| Castle & Ball | Marlborough |
| Foxhangers | Devizes |
| Drove Primary | Swindon |
| Tool Station | Chippenham |
| Royal Oak | Corsham |
| Green Dragon | Market Lavington |
| MOD | Lyneham |
| Order of St Johns | Wooten Bassett |
| EMCOR | Porton Down |
| Bath Aquaglass | Bath |
| McDonalds | Trowbridge |
| Leekes | Melksham |
| Honey's Dog Food | Pewsey |



We would love the opportunity to talk to you more about our team(s).

Please watch our video and we welcome any comments or queries

West.cc@wiltshire.gov.uk

Samantha Buchanan

Report to Pewsey Area Board
Date of meeting 8th January 2018
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below. Also to note items listed under point five of this report.

A Local Youth Network Management Meeting was held on Monday 11th December 2017 where 1 grant applications was submitted for recommendation to the Area Board for a final decision.

| Applicant | Amount requested | LYN Management Group recommendation |
|------------------|-------------------------|--|
| Pewsey Vale YFC | £1.200.00 | To award in full |

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2017/18 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. For 2017/18 Pewsey Area Board was allocated £8926.00

4.2. The Pewsey Area Board Youth Funding balance for 2017/18 is £2904.00

4.3. All decisions must fall within the Youth Funding allocated to Pewsey Area Board.

If funding is awarded in line with the LYN recommendations outlined in this report Pewsey Area Board will have a Youth Funding balance of £1704.00

5. LYN report

A Local Youth Network Management Meeting took place on 11th December 2017 where 1 grant application was submitted by Pewsey Vale YFC

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

| Application ID | Applicant | Project Proposal | Requested |
|---|-----------------|------------------------------------|-----------|
| 518 | Pewsey Vale YFC | PVYFC Portable Floodlights Project | £1,200.00 |
| PVYFC the youth football club in Pewsey are looking to invest in a set of 8x 40w 12v battery powered portable LED Floodlights to facilitate winter training at our grass pitches on Wilcot Road having recently built a storage building in which they may now be safely stored | | | |
| Recommendation of the Local Youth Network Management Group | | | |
| To award the sum of £1,200.00 towards the purchase of portable LED floodlights | | | |

Conditions apply

As part of the evaluation and monitoring applicant to provide further Information on how much funding is saved by not having the outside venues used i.e hiring costs and transport

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Jan Bowra Locality Youth Facilitator
Email: janette.bowra@wiltshire.gov.uk

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| | |
|------------------------|------------------------------|
| Report to | Pewsey Area Board |
| Date of Meeting | 08/01/2018 |
| Title of Report | Community Area Grant funding |

Purpose of the report:

To consider the applications for funding listed below.

| Applicant | Amount requested |
|---|-------------------------|
| Applicant: Pewsey Children's Carnival Club Project Title: Pewsey Community Marquees View full application | £1416.00 |
| Applicant: The Bouverie Hall Management Committee Project Title: Refurbish Ladies Toilets in the Bouverie Hall View full application | £5000.00 |
| Applicant: Stanton St Bernard Village Hall Project Title: Stanton St Bernard Village hall new storage facility. View full application | £978.79 |
| Applicant: CHAIRMAN, WILSFORD VILLAGE HALL COMMITTEE Project Title: Repair of Village Hall flat roof View full application | £996.00 |
| Applicant: Marden Parish Council Project Title: Community common area mowing machine View full application | £234.50 |
| Applicant: Savernake Forest Scout Group Project Title: Security fencing Savernake Forest Scout HQ View full application | £1000.00 |

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2017/2018 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

The total value of these grant applications is £ 9,625, however the unspent grants budget for 2017/18 is only £ 9,412.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

| Application ID | Applicant | Project Proposal | Requested |
|--|---------------------------------|---------------------------|-----------|
| 2617 | Pewsey Children's Carnival Club | Pewsey Community Marquees | £1416.00 |
| Project Description: We would like to buy 4 large pop up marquees to replace the aging marquees currently owned by community which need lot of assembly. We previously bought smaller 3m square pop up marquees that have proved easy for volunteers and | | | |

want to buy some more larger ones. We want to buy four 36m marquees typically used by market traders which have proven easy to store and assemble to supplement the 3m by 3m ones the community already own. They will be stored at the community store and made available to any community group running events in the village.

Input from Community Engagement Manager:

The application meets the community grants criteria. The applicant is a not-for-profit community organisation, this is a Capital project and match funding is in place. The project is to buy 4 large pop up marquees to replace the aging marquees currently owned by community which need lot of assembly. Four marquees, typically used by market traders, which have proven easy to store and assemble, are required to supplement ones the community already owns. The marquees will be stored at the community store and made available to any community group running events in the village, thus supporting the local carnival and other events and representing a community asset for the future.

The total project cost is £2,832.02. Match funding of £1,416 has been secured from the carnival committee and other local organisations, leaving a shortfall of £1,416.00, which is the amount applied for to the area board.

Proposal

That the Area Board determines the application.

| Application ID | Applicant | Project Proposal | Requested |
|----------------------|--|---|-----------|
| 2454 | The Bouverie Hall Management Committee | Refurbish Ladies Toilets in the Bouverie Hall | £5000.00 |

Project Description:

The Hall is now 28 years old and the toilet areas need a complete refurbishment. We are starting by tackling the ladies first.

Input from Community Engagement Manager:

The application meets the community grants criteria. The applicant is a not-for-profit organisation, a village hall management committee, this is a Capital project and match funding is in place. Bouverie Hall is a well-established and much valued community space in the heart of Pewsey hosting numerous public and private community events and activities each year. However, the hall is now 28 years old and the toilet areas need complete refurbishment to bring them up to a more modern standard. The total project cost is £13,000 for which quotations have been requested. Local fundraising has secured £8,000 of match funding from a variety of sources, leaving a shortfall of £5,000 which is the amount applied for to the area board. The hall accounts show reserves of over £30,000 however the hall has significant annual running costs and funds also need to be set aside for ongoing repair and maintenance of the facility.

Proposal

That the Area Board determines the application.

| Application ID | Applicant | Project Proposal | Requested |
|----------------------|---------------------------------|---|-----------|
| 2573 | Stanton St Bernard Village Hall | Stanton St Bernard Village hall new storage facility. | £978.79 |

| |
|--|
| <p>Project Description: To replace current storage facility which is beyond repair and not suitable for purpose.</p> <p>Input from Community Engagement Manager: The application meets the community grants criteria. The applicant is a not for profit village hall management committee, this is a Capital project and match funding is not a requirement for projects under £1,000. The project is to replace the current storage facility at the village hall which is beyond repair and no longer fit for purpose. The current shed cannot contain all the equipment that has been accumulated, over the years, to support village events. It is also very old. Replacement with a new storage shed will enable existing and new equipment to be stored and maintained in good condition, supporting village events and representing a community asset for the future. The total project cost is £978.79, which is the amount applied for to the area board.</p> <p>Proposal That the Area Board determines the application.</p> |
|--|

| Application ID | Applicant | Project Proposal | Requested |
|--|--|-------------------------------------|-----------|
| 2623 | CHAIRMAN, WILSFORD VILLAGE HALL COMMITTEE | Repair of Village Hall flat roof | £996.00 |
| <p>Project Description: The 85foot long weather-facing edge of the felt-covered flat roof of the Hall has deteriorated to such an extent that the roof boards at the front are now largely exposed to the elements. Without immediate attention, the roof itself is in danger of becoming unsafe necessitating entire replacement at huge cost.</p> <p>Input from Community Engagement Manager: The application meets the community grants criteria. The applicant is a not for profit village hall management committee, this is a Capital project and match funding is not a requirement for projects under £1,000. The project is to replace the 85-foot-long weather-facing edge of the felt-covered flat roof of the Hall which has deteriorated to such an extent that the roof boards at the front are now largely exposed to the elements. Without immediate attention, the roof itself is in danger of becoming unsafe necessitating entire replacement at huge cost. The village hall is a valued and well used community amenity and a key local asset and weatherproofing is vital to its continuing use and the safety of its many users. The total project cost is £996.00 which is the amount applied for to the area board.</p> <p>Proposal That the Area Board determines the application.</p> | | | |

| Application ID | Applicant | Project Proposal | Requested |
|--|--------------------------|---|-----------|
| 2594 | Marden Parish Council | Community common area mowing machine | £234.50 |
| <p>Project Description: Marden has quite large areas of common grass. So far this has been mowed by Parish volunteers using an old machine lent by a member of the Parish. That machine is both too small for the job and is now on its last legs and we wish to replace it with a more suitable new machine.</p> | | | |

Input from Community Engagement Manager:

The application meets the community grants criteria. This is a Capital project; the applicant is a parish council and 50% match funding has been provided as required. Marden has quite large areas of common grass which are currently mowed by volunteers using an old machine on loan from a local resident. This mowing machine is however, too small for the job required and is also now starting to fail. The Parish Council wishes to replace it with a new and more suitable machine.

The total cost is £469.00, match funding of £234.00 has been provided by the Parish Council leaving a shortfall of £234.00 which is the amount applied for to the area board.

Proposal

That the Area Board determines the application.

| Application ID | Applicant | Project Proposal | Requested |
|----------------------|------------------------------|--|-----------|
| 2638 | Savernake Forest Scout Group | Security fencing Savernake Forest Scout HQ | £1000.00 |

Project Description:

To secure the Scout Camping and activity ground from dogs and other animals whilst providing some level of deterrent to people walking past on the public footpath.

Input from Community Engagement Manager:

The application meets the community grants criteria. The applicant is a not-for-profit community organisation based in Burbage, this is a Capital project and match funding is in place. The project is to install security fencing along the outside of the Savernake Forest Scout Group hut. This will benefit all the young people who use the scout hall and grounds for activities, including DofE groups, Wiltshire archaeologists and other small village groups like the school which will benefit from having a more secure site. The fencing will eliminate dog mess from the camping grounds which are currently open to a public footpath. It will also help adults control and ensure the young people cannot easily stray out of the grounds. The total project cost is £2128.13. The Scout group is contributing £1128.13 from reserves, leaving a shortfall of £1,000 which is the amount applied for, to the area board. The applicant does show over £15k reserves however indicates that these are required for repairs to the roof which is over 50 yrs old and the boiler which is now over 20 yrs old.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Peter Dunford

Community Engagement Manager

01225 713060

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Grant Applications for Pewsey on 08/01/2018

| ID | Grant Type | Project Title | Applicant | Amount Required |
|------|----------------------|---|---|-----------------|
| 2617 | Community Area Grant | Pewsey Community Marquees | Pewsey Children's Carnival Club | £1416.00 |
| 2454 | Community Area Grant | Refurbish Ladies Toilets in the Bouverie Hall | The Bouverie Hall Management Committee | £5000.00 |
| 2573 | Community Area Grant | Stanton St Bernard Village hall new storage facility. | Stanton St Bernard Village Hall | £978.79 |
| 2623 | Community Area Grant | Repair of Village Hall flat roof | CHAIRMAN, WILSFORD VILLAGE HALL COMMITTEE | £996.00 |
| 2594 | Community Area Grant | Community common area mowing machine | Marden Parish Council | £234.50 |
| 2638 | Community Area Grant | Security fencing Savernake Forest Scout HQ | Savernake Forest Scout Group | £1000.00 |

| ID | Grant Type | Project Title | Applicant | Amount Required |
|------|----------------------|---------------------------|---------------------------------|-----------------|
| 2617 | Community Area Grant | Pewsey Community Marquees | Pewsey Children's Carnival Club | £1416.00 |

Submitted: 18/11/2017 16:01:36

ID: 2617

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Pewsey Community Marquees

6. Project summary:

We would like to buy 4 large pop up marquees to replace the aging marquees currently owned by community which need lot of assembly. We previously bought smaller 3m square pop up marquees that have proved easy for volunteers and want to buy some more larger ones. We want to buy four 36m marquees typically used by market traders which have proven easy to store and assemble to supplement the 3m by 3m ones the community already own. They will be stored at the community store and made available to any community group running events in the village.

7. Which Area Board are you applying to?

Pewsey

Electoral Division

8. What is the Post Code of where the project is taking place?

SN95HZ

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

| | | | | |
|---|-----------------|----------|-----------------------------|----------------------------|
| Total Project cost | | £2832.02 | | |
| Total required from Area Board | | £1416.00 | | |
| Expenditure (Itemised expenditure) | £ | | Income (Itemised income) | Tick if income confirmed £ |
| 4 6x3m Instant Marquee PRO frame canopy frame cover | 1909.80 | | Colin Lampard Fund | yes 708.00 |
| 3m polyester walls | 367.71 | | Pewsey Carnival | yes 708.00 |
| Ratchet Strap Peg Guying Set set of 6 heavy duty straps | 22.50 | | | |
| pegs 6 foot | | | | |
| pegs 6 wall | | | | |
| pegs | | | | |
| Delivery | 60.00 | | | |
| VAT | 472.00 | | | |
| Total | £2832.01 | | | £1416 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Pewsey

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Pewsey community members and surrounding areas that attend the various events held during the year. This includes but not limited to the Carnival annual children's event the Pewsey Bakeoff Christmas Fayre etc. Pewsey events typically attract between 20 and 200 people of all ages depending on event and these marquees will be available to any community event which needs them. Having easily assembled set up marquees will support projects for young people older people will support Inclusion diversity and community spirit.

14. How will you monitor this?

Attendance at each event is monitored through registration forms. In the case of Children's Event attendees are required to complete an entrance form. The Scarecrow event encourages

people to enter a competition allowing us to count attendance Other events such as car boot sales will use more informal counts which are reported back to Carnival Committee for planning purposes

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The request is for a capital item that will be stored in the Community Store and managed from the Cossors shop. The use of these items will continue for many years after the funding is awarded

16. Is there anything else you think we should know about the project?

na - total cost of this request is covered by this application

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|---|--|----------|
| 2454 | Community Area Grant | Refurbish Ladies Toilets in the Bouverie Hall | The Bouverie Hall Management Committee | £5000.00 |
|------|----------------------|---|--|----------|

Submitted: 20/06/2017 15:17:50

ID: 2454

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Refurbish Ladies Toilets in the Bouverie Hall

6. Project summary:

The Hall is now 28 years old and the toilet areas need a complete refurbishment. We are starting by tackling the ladies first.

7. Which Area Board are you applying to?

Pewsey

Electoral Division

8. What is the Post Code of where the project is taking place?

SN9 5EQ

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

Other

If Other (please specify)

Community area used by the population of Pewsey

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2016

Total Income:

£31206.00

Total Expenditure:

£28274.00

Surplus/Deficit for the year:

£2932.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£30957.00

Why can't you fund this project from your reserves:

The Hall is a large hall and we need to hold sufficient cash to ensure we can meet ongoing running costs of 24000.00 pounds per annum. In addition, we have ongoing routine repairs.

- We have completed a redecoration of the Hall at a cost of almost 4000.00 pounds.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|--|---------------|--------------------------------------|-----------------------------|---------------|
| Total Project cost | | £13000.00 | | |
| Total required from Area Board | | £5000.00 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| Cubicles | 1200.00 | Donation Running Club | yes | 500.00 |
| Sanitary Ware | 1100.00 | Donation Carnival | yes | 200.00 |
| Floor covering | 900.00 | Pewsey Male Voice Choir | yes | 628.00 |
| Sundry fittings taps etc | 1000.00 | Waitrose Ltd | yes | 271.00 |
| Labour to demolish and remove | 2500.00 | Edwardian Court Coffee Morning | yes | 168.00 |
| Labour to install new units | 3500.00 | U3A Singing Group | yes | 100.00 |
| Decoration and finishing | 2800.00 | Chairman's Party Collection | yes | 365.00 |
| | | Other Donations | yes | 204.00 |
| | | Our reserves | yes | 5564.00 |
| | | Grany applied for | | 5000.00 |
| Total | £13000 | | | £13000 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Pewsey

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All of the girls and ladies of Pewsey and district when using the Hall. This includes National Blood clinics ballet classes numerous public and private meeting and events.

14. How will you monitor this?

The work will be monitored by designated Committee members.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Future expenditure will come under the Committees normal budget for maintenance.

16. Is there anything else you think we should know about the project?

We will when funds permit be refurbishing the Gents toilets and also the disabled toilet. We expect the costs for these to say 10000 for the gents and perhaps 5000 for the disabled toilet with baby changing facilities added.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|---|---------------------------------|---------|
| 2573 | Community Area Grant | Stanton St Bernard Village hall new storage facility. | Stanton St Bernard Village Hall | £978.79 |
|------|----------------------|---|---------------------------------|---------|

Submitted: 09/10/2017 16:41:05

ID: 2573

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Stanton St Bernard Village hall new storage facility.

6. Project summary:

To replace current storage facility which is beyond repair and not suitable for purpose.

7. Which Area Board are you applying to?

Pewsey

Electoral Division

8. What is the Post Code of where the project is taking place?

sn8

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Countryside, environment and nature

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2017

Total Income:

£3487.83

Total Expenditure:

£2735.84

Surplus/Deficit for the year:

£751.99

Free reserves currently held:**(money not committed to other projects/operating costs)**

£4921.14

Why can't you fund this project from your reserves:

Our reserves are used for various community events and we have allocated financial responsibilities for which the reserve fund will be used throughout the year.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|---------------------------------------|----------------|-----------------------------|--------------------------|----------------|
| Total Project cost | | £978.79 | | |
| Total required from Area Board | | £978.79 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| Labour | 400.00 | 400.00 | yes | 400.00 |
| Materials | 578.79 | 578.79 | yes | 578.79 |
| Total | £978.79 | | | £978.79 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Pewsey

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The village community will benefit from this project as more equipment and props can be stored which will enhance the events and activities that are planned for the future.

14. How will you monitor this?

Being a small Community we are in close contact with all of the Community who attend events celebrations and activities. Communication by word of mouth is both encouraged and actioned.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Allocated funds may have to be spread more thinly.

16. Is there anything else you think we should know about the project?

Not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|----------------------------------|---|------|
| 2623 | Community Area Grant | Repair of Village Hall flat roof | CHAIRMAN, WILSFORD VILLAGE HALL COMMITTEE | £996 |
|------|----------------------|----------------------------------|---|------|

Submitted: 23/11/2017 14:06:27

ID: 2623

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Repair of Village Hall flat roof

6. Project summary:

The 85foot long weather-facing edge of the felt-covered flat roof of the Hall has deteriorated to such an extent that the roof boards at the front are now largely exposed to the elements. Without immediate attention, the roof itself is in danger of becoming unsafe necessitating entire replacement at huge cost.

7. Which Area Board are you applying to?

Pewsey

Electoral Division

8. What is the Post Code of where the project is taking place?

SN9 6HB

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Sport, play and recreation

Other

If Other (please specify)

Other than the Church the Hall is the only community building in the Village

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2016

Total Income:

£3904.41

Total Expenditure:

£2948.88

Surplus/Deficit for the year:

£955.53

Free reserves currently held:**(money not committed to other projects/operating costs)**

£477.77

Why can't you fund this project from your reserves:

Such money that is available is used for next year's outgoing and expenses. Three quotations from roofing companies were sought and we have selected Roundway Roofing at 840 VAT 1008.00

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|--|---|-------------|--------------------------------|-----------------------------|
| Total Project cost | | £996 | | |
| Total required from Area Board | | £996 | | |
| Expenditure (Itemised expenditure) | £ | | Income (Itemised income) | Tick if income confirmed |
| roofing quotation | | 996 | | £ |
| Total | | £996 | | £0 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Pewsey

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Village will benefit from this work. The Hall is the only community meeting place apart from the Church and it is the emergency location in the event of a major incident such as flooding snow drifts or long-term power outages. We would find it impossible to fund the replacement of the entire roof should the present deterioration continue unchecked.

14. How will you monitor this?

The work would take about two days and a member of the Committee would be in attendance most of the time the contractors are on site.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Not applicable.

16. Is there anything else you think we should know about the project?

Not applicable.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|--------------------------------------|-----------------------|---------|
| 2594 | Community Area Grant | Community common area mowing machine | Marden Parish Council | £234.50 |
|------|----------------------|--------------------------------------|-----------------------|---------|

Submitted: 01/11/2017 15:03:30

ID: 2594

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept
Our Parish Precept is too small to meet the requirements of one-off purchases of this type

5. Project title?

Community common area mowing machine

6. Project summary:

Marden has quite large areas of common grass. So far this has been mowed by Parish volunteers using an old machine lent by a member of the Parish. That machine is both too small for the job and is now on its last legs and we wish to replace it with a more suitable new machine.

7. Which Area Board are you applying to?

Pewsey

Electoral Division

8. What is the Post Code of where the project is taking place?

SN10 3RQ

9. Please tell us which theme(s) your project supports:

Countryside, environment and nature

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2017

Total Income:

£656.80

Total Expenditure:

£493.95

Surplus/Deficit for the year:

£162.85

Free reserves currently held:

(money not committed to other projects/operating costs)

£846.35

Why can't you fund this project from your reserves:

Because it would use up over 55 of the total reserves which would leave the reserves too low for normal operation. The Marden PC will fund 50 from the cash reserves 234.50

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|--|---|-------------|--------------------------------|----------------------------------|
| Total Project cost | | £469.00 | | |
| Total required from Area Board | | £234.50 | | |
| Expenditure (Itemised expenditure) | £ | | Income (Itemised income) | Tick if income confirmed £ |
| Mower | | 469.00 | Parish Council | 234.50 |
| Total | | £469 | | £234.5 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Pewsey

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All members of the Marden parish will benefit from an improvement environment. Those volunteers who actually do the mowing will benefit from a machine that is properly capable of doing the job.

14. How will you monitor this?

The areas that are mowed are visible to all Parish Councillors on a daily basis

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Maintenance repair and fuelling of the machine will be funded by the Parish Precept

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION**Supporting information - Please confirm that the following documents will be available to inspect upon request:****Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|--|---------------------------------|----------|
| 2638 | Community Area Grant | Security fencing Savernake Forest Scout HQ | Savernake Forest Scout Group | £1000.00 |
|------|----------------------|--|---------------------------------|----------|

Submitted: 06/12/2017 20:52:26

ID: 2638

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Security fencing Savernake Forest Scout HQ

6. Project summary:

To secure the Scout Camping and activity ground from dogs and other animals whilst providing some level of deterrent to people walking past on the public footpath.

7. Which Area Board are you applying to?

Pewsey

Electoral Division**8. What is the Post Code of where the project is taking place?**

SN8 3AN

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing
Safer communities
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

11/2017

Total Income:

£16060.00

Total Expenditure:

£15020.00

Surplus/Deficit for the year:

£1040.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£15421.00

Why can't you fund this project from your reserves:

We are using some reserves but would like to protect these for emergency repairs to roof which is over 50 years old and the boiler which is over 20 years old.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|--|-----------------|--------------------------------|-----------------------------|-----------------|
| Total Project cost | | £2128.13 | | |
| Total required from Area Board | | £1000.00 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| Clear ditch | 201.60 | Our reserves | | 1128.13 |
| 36m of PR fencing mesh | 790.56 | | | |
| 68m of PR fencing mesh | 1135.97 | | | |
| Total | £2128.13 | | | £1128.13 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Pewsey

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All the young people who use the scout hall and grounds for activities including DofE groups Wiltshire archaeologists and other small village groups like the school will benefit from having a more secure site. It will eliminate dog mess from the camping grounds which are currently open to a public footpath. It will also help adults control and ensure the young people can not easily stray out of the grounds.

14. How will you monitor this?

We will monitor via feedback from users of the grounds by seeing a dramatic reduction in dog mess and a risk assessment that will show the grounds are now safer.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Reserves or donations

16. Is there anything else you think we should know about the project?

na

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

| | Item | Update | Actions and recommendations | Who |
|-----------|---|--|-----------------------------|--------------|
| | Pewsey CATG - Date of meeting: 6 December 2017 | | | |
| 1. | Attendees and apologies | | | |
| Page 53 | Present: | J Kunkler CH, G Ward, T Herbert, D Wilson, C Gale, C Hollingworth, J Brewin, D Shaw, P Oatway,, S Colling, M Hyslop, M McClean, C Whistler, M Stansby, T Eyles, P Deck. | Area Board to note. | |
| | Apologies: | R Dobson, D Proto, S Drinkwater. | | |
| 2. | Notes of last meeting | | | |
| | | The minutes of the previous meeting held were agreed at the Pewsey Area Board meeting on the 6 th November 2017. <i>Link can be found at:</i> http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=177&MI d=11147&Ver=4 | CATG to note | |
| 3. | Financial Position | | | |
| | | The updated finance sheet for 2017 / 18 was presented by Mark Stansby showing a current balance of £2,424.28 (Appendix 1). | Area Board to note. | Cllr Kunkler |

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

| | | | | |
|-----------|---|--|---|-------------------------|
| | | <p>The final account for the village gates at Oare has come in over budget at £2,459.22, an overspend of £159.22. The CATG have agreed to pay this balance.</p> <p>£5K committed to Issue 3676 can be used this FY and be "repaid" to the scheme FY 2018/19.</p> | <p>To recommend to the Area Board an allocation of £159.22 to settle this account.</p> | |
| 4. | Top 5 Priority Schemes | | | |
| Page 54 | <p>Issues 535 and 5032</p> <p>C52 Manningford - traffic management measures</p> | <p>Wilcot Parish Council content with the change of directional signs at Prospect. New signs to read "Local villages only".</p> <p>The signs have been ordered and installation is anticipated by end of January.</p> | <p>Area Board to note.</p> | <p>Cllr Kunkler</p> |
| b) | <p>Issue 3676</p> <p>North Newton Footway Improvements</p> | <p>The bid for funding of a Substantive Highway Scheme was not successful. Bid was not included in first 5 selected, repeat next year?</p> <p>PC and Highways to review scheme in the new-year, perhaps with a site meeting to see if it can be split into smaller parts.</p> | <p>Area Board to note.</p> | <p>PC and Highways.</p> |
| c) | <p>Issue 2721</p> <p>Woodborough 20 mph Zone</p> | <p>Construction now substantially complete. Items which remain outstanding are:</p> <ul style="list-style-type: none"> • Removal of redundant solar panel, school wig-wag lights and post. • Relocation of new Children / School warning sign. • Provision of new wig-wags. <p>PC agree to accept invoices now.</p> | <p>To complete work and issue invoice to PC.</p> | <p>Highways</p> |

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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|----------------------------------|--|--|--|---------------------------|
| d) | Issue 72 & 3718 Pedestrian access to Pewsey Rail Station | <p>Update on alternative routes from Clls Kunkler and Smith.</p> <p>Proposed area by station gate requires surfacing.</p> <p>Letter to residents from Chairman asking if they agree this scheme.</p> | <p>PC to investigate ownership with Land Registry. PC to investigate street lighting position on A345 and report back to CATG</p> <p>Consult residents</p> | <p>PC</p> <p>Chairman</p> |
| e) | Issue 91 Rushall Elm Row – new footway from Church Lane to Bus Stop | <p>Highways have met with the Parish Council to discuss ongoing safety concerns about this proposal. The scheme will be subject to an external Safety Audit and Highways will ask the audit team to review options for an advisory crossing point on the A342.</p> <p>The cost of this audit will be £1,200 with PC contributing £200.</p> | <p>To recommend to the Area Board an allocation of £1000.00 contribution for this Safety Audit.</p> | <p>Cllr Kunkler</p> |
| 5. Other Priority schemes | | | | |
| a) | Issue 3547 C192 Durley – speed limit implementation | <p>Final account has been settled at a shade over £3,000 including legal fees. Highways to absorb this overspend.</p> <p>An invoice has been issued to the Parish Council.</p> | <p>To recommend to the Area Board that the Issue be closed.</p> | <p>Cllr Kunkler</p> |
| b) | Issue 4885 Rushall – speed reduction village gates | <p>Construction Pack is to be issued to our contractor this side of the winter break with installation expected before the end of the financial year</p> | <p>Area Board to note.</p> | <p>Highways</p> |

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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|---------|----|--|--|---|---------------------------|
| Page 56 | c) | Issue 4312 Shalbourne – request for 20 mph limit. | <p>Preliminary design work now complete and options presented as a briefing note (see Appendix 2).</p> <p>Estimated cost to implement the scheme, including legal fees, now stands at £10,000.</p> <p>This scheme will not be implemented this FY but the advertisement can be progressed now.</p> <p>To hasten the scheme the PC will consider if they can up their contribution to 20%. Highways to check funding possibilities through the Taking Action on School Journeys initiative.</p> | <p>Area Board to note.</p> <p>Prepare legal schedule for advertisement.</p> | <p>Highways</p> <p>PC</p> |
| | d) | Issue 4305 Ram Alley – request for Unsuitable for HGVs signs | The contractor is currently running behind schedule. Installation now anticipated mid December. | Area Board to note. | Highways |
| | e) | Issues 4587 & 5347 Bottlesford – request for Unsuitable for HGVs signs | The contractor is currently running behind schedule. Installation now anticipated mid December. | Area Board to note. | Highways |
| | f) | Issue 4831 Oxenwood – request for bend warning signs by The Hassock property. | The contractor is currently running behind schedule. Installation now anticipated mid December. | Area Board to note. | Highways |
| | g) | Issue 3723 Woodborough – request for | <p>A topographical survey is needed to develop this scheme.</p> <p>Estimated cost is £1,400 with PC contributing £250.</p> | To recommend to the Area Board an allocation of £1150.00 contribution for this Survey. | Cllr Kunkler |

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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|-----------|--|--|--|------------------------|
| | footpath provision on C261 | | | |
| h) | Issue 5289 B3087 Littleworth – request for village nameplates | Issue submitted 13/04/17 Signs on order. Installation anticipated mid January. | Area Board to note. | Highways |
| i) | Issue 5522 A338 Shalbourne Carvers Hill junction – Road Safety | Issue submitted 11/07/17 Signs on order. Installation anticipated end January. Road markings to be included in next round of ad hoc lining work anticipated in the new financial year, funded centrally by highways. | Area Board to note. | Highways |
| j) | Issue 5563 Burbage Taskers Lane, Eastcourt Road, Eastcourt, Suthmere Drive and Ailesbury Way (all roads east of High Street) – request for 20 mph speed restriction. | Issue submitted 31/07/17 Parish Council willing for this work to be done the next Financial Year. Awaiting staff resources. Progress anticipated by next CATG meeting. | Area Board to note. | Highways |
| 6. | New Requests / Issues (Issues can be viewed in full from the Area Board Section on the Wiltshire Council Website) | | | |
| a) | Issue 5105 Rushall C351 Pewsey Road – speeding | Submitted 19/01/17 New Metrocount ordered. Results received : 1400 vehicles per day past the school, some | PC to submit a new detailed Issue with specific requests as to requirement. | PC Cllr Kunkler |

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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|---------------|---|--|--|----------|
| | | speeds recorded in excess of 36mph | To recommend to the Area Board that this issue be closed. | |
| b) | Issue 5281 A345 Manningford – request for pedestrian warning signs | Submitted 06/04/17 PC to update on proposed walk way. No further progress. | Area Board to note. | PC |
| c) Page 58 | Issue 5407 Great Bedwyn – Parking and Traffic Issues | Submitted 04/06/17 Multiple traffic problems in Bedwyn. Link with Issues 5547 and 5707 Awaiting a report from the PC, if one is not received by next CATG meeting this issue will be closed | Area Board to note. | PC |
| d) | Issue 5482 C38 between Alton Barnes and Newtown (Knap Hill) – Road Safety | Issue submitted 29/06/17 A number of collisions, some damage only, have been reported by the Parish Council. Some of these are recorded on the personal injury collision database but are spaced over an approximate ½ mile distance and do not reflect a cluster site for immediate intervention. However, there is a trend in that these are single vehicle loss of control incidents in wet road conditions. Friction grip tests have indicated a more detailed study of the carriageway surface is required. Investigations are ongoing. | Area Board to note. | Highways |
| e) | Issue 5547 Great Bedwyn Church Street – parking issues | Issue submitted 20/07/17 Link with Issue 5407 - See note above | Area Board to note. | PC |

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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|----|---|--|---|-----------------|
| f) | <p>Issue 5567</p> <p>Chirton A342 – request for Footway outside of former public house Wiltshire Yeomen.</p> | <p>Issue submitted 01/08/17 and supported by Parish Council</p> <p>Ongoing development work taking place which does not include for a footway at the front of the development. However there is sufficient Highway Land to construct a path should this be prioritised by the CATG / Area Board.</p> <p>This issue is currently in the hands of Wiltshire Council planners.</p> | <p>Area Board to note.</p> | <p>Planning</p> |
| g) | <p>Issue 5595</p> <p>Pewsey Milton Road – request for Footway from Ball Corner Roundabout to kissing gate, south west of Kepnal Junction</p> | <p>Issue submitted 11/08/17</p> <p>Two concerns identified following an initial visit to site. The bank on the north side of the access to Bell Farm House is quite steep which will require some form of retaining measure. As Bell Farm House abuts the running carriageway a priority narrowing would be needed to enable a footway to be constructed. The project, if feasible, is likely to cost in excess of £50K.</p> <p>This issue to be considered with issue 5840 which is similar. The cost of any feasibility study for issue 5595 is included in the Highways estimate of £50K but any further action is dependent on the PC supporting one of these issues not just a feasibility study.</p> | <p>PC to determine which, if either, of these issues they support and report to the next CATG meeting.</p> | <p>PC</p> |
| h) | <p>Issue 5640</p> <p>Sharcott Drove – request for signs to moderate speed</p> | <p>Issue submitted 30/08/17 by Parish Council – Highways notified 25/09/17</p> <p>Highways have visited the site and have prepared a briefing note for consideration (see Appendix 3).</p> | <p>PC to consider the briefing note and decide which of the signs should be erected and decide if they will contribute 10% of the resulting cost</p> | <p>PC</p> |
| i) | <p>Issue 5669</p> <p>Pewsey North Street – request for pedestrian improvements</p> | <p>Issue submitted 11/09/17 – Highways notified 25/09/17</p> <p>The issue of pavements on the A365 at the station access area has been addressed by issue 72 and the excessive cost was</p> | <p>PC to reconsider and explain to the initiator of the issue</p> | <p>PC</p> |

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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|----|--|--|-------------------------------------|----------|
| | from number 72 (opposite rail station) | prohibitive so alternative ways to get to the station are being studied. There is no available budget at this time to provide a pavement at this address. | | |
| j) | Issue 5707 Great Bedwyn – request for access protection marking outside properties 13 and 14 High Street | Issue submitted 25/09/17 Link with 5407 – see note above. Issue not supported by the Parish Council. The area of land in question is public highway. | Area Board to note. | PC |
| | Issue 5709 Pewsey Avonleaze Road Estate – request for traffic calming measures | New Issue submitted 26/09/17 – supported by Parish Council CATG recommends a Metro Count, PC to apply. | Area Board to note. | PC |
| l) | Issue 5800 Pewsey Avonleaze Road junction with Broomcroft Road – request for dropped kerbs | New issue submitted 31/10/17 – Highways notified 9/11/17 Supported by Parish Council Suggested that this might be included in the Pavement Improvement Scheme. | Highway Engineer to consider | Highways |
| m) | Issue 5803 Manningford Bruce – request for bollards outside former Rectory | New issue submitted 31/10/17 – Highways notified 29/11/17 Issue sent to Parish Council for consideration. Reply awaited | Area Board to note. | PC |

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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|----|---|--|---|---------------------|
| n) | <p>Issue 5839</p> <p>B3087 Milton Road junction with Dursden Lane – request for traffic calming measures.</p> | <p>New Issue submitted 08/11/17 – Highways notified 29/11/17</p> <p>Issue sent to parish Council for consideration.</p> <p>Reply awaited. Suggestions of the type of traffic calming methods may assist with this issue.</p> | <p>Area Board to note.</p> | <p>PC</p> |
| o) | <p>Issue 5840</p> <p>B3087 Milton Road – request for footpath with street lighting from Dursden Lane to Pewsey</p> | <p>New Issue submitted 08/11/17 – Highways notified 29/11/17</p> <p>Issue sent to parish Council for consideration.</p> <p>This issue needs to be considered with the already submitted issue No 5595. Both concern the same road but different stretches</p> | <p>Area Board to note.</p> | <p>PC</p> |
| 7. | <p>Other items</p> | | | |
| a) | <p>The canal bridge at New Mill is considered unsafe.</p> | <p>All repairs now complete.</p> | <p>Area Board to note and close.</p> | <p>Cllr Kunkler</p> |
| b) | <p>Bridge repairs at Wood Bridge, North Newnton</p> | <p>Works ongoing. Scope of work has increased due to issues with the sub-structure of the bridge. Revised completion date now mid-February.</p> <p>The bridge will be closed for one day, week commencing 18th December (date to be confirmed).</p> | <p>Area Board to note.</p> | <p>Highways</p> |

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

| | | | | | |
|---------|----|---|--|--|-------------|
| Page 62 | c) | Pavement and Footway Improvement Scheme | <p>Pewsey has been allocated £7,426.47 for this purpose.</p> <p>Can be used for:</p> <ul style="list-style-type: none"> • Repairs to uneven pavements • Resurfacing • Enhancing and maintaining pedestrian areas (drop kerbs) <p>Cannot be used for:</p> <ul style="list-style-type: none"> • Cleaning / litter removal • New footways • Bridleways <p>To be spent this Financial year, ids in the form of issues to be submitted to Highways Engineer via the AB Issues reporting mechanism.</p> <p>One request received – 5801 - Pewsey 70 to 75 High St</p> | Area Board to note. | Highways |
| | d) | Chirton – parking / traffic issues outside of school. | <p>The School and the School Travel Plan Advisor are in discussion about updating the travel plan.</p> <p>Road markings outside the school have yet to be refurbished.</p> | Cllr Oatway to discuss with Area Highway Engineer | Cllr Oatway |
| | e) | Issue 5772 - North Newton | Metro count requested between Wildes Farm and Four Ways Corner | Area Board to note. | Highways |
| | f) | Issue 5721 - Easton Royal | Metro count requested for The Street | Area Board to note. | Highways |

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

| | | | | |
|----|---|--|---|---|
| g) | Submitting New Issues | <p>An appeal to help with administration. Please when submitting new issues, can Parish Cllrs and / or Clerks indicate that the item has been considered in the first instance by the local council and that they are supportive of further investigation?</p> <p>Letter to be sent by CATG about concerns regarding the submission of Issues.</p> | <p>Parish Councils to note.</p> <p>Area Board to note.</p> | <p>All PCs</p> <p>P Deck</p> |
| 8. | <p>Date of Next Meeting: 28th March 2018, Pewsey Parish Council Office, at 1400</p> | | | |

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Pewsey Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.

If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£115.06**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations to Pewsey Area Board:-

7.1 To close the following Issues:

- 3547
- 5105
- New Mill Canal Bridge (See item 7a above)

7.2 To approve funding to Issues currently on the Priority List:

- 4383 Oare village gates – CATG £159.22.
- 3723 Woodborough Footpath Improvement (topo survey) – CATG £1,150 Parish contribution £250.
- 91 Rushall Elm Row Footpath (safety audit) – CATG £1000 Parish contribution £200

Pewsey CATG expenditure 2017 / 18 as of 29/11/17

Budget £12,377 + £25,438.93 c/fwd = £37,815.93

| Scheme | Estimate | CATG Commitment | Expenditure | Projected Spend |
|--|-------------|-----------------|----------------------|-----------------|
| Woodborough 20 mph Zone | £49,289.00 | £3,000.00 | £25,234.21 (interim) | £49,289.00 |
| C192 Speed Limit (Durley) | £3,000.00 | £2,700.00 | £3,000.00 Final | £3,000.00 |
| Oare Village gates | £2,300.00 | £1,900.00 | £2,459.22 Final | £2,459.22 |
| C195 Speed Limit (Marten) | £3,000.00 | £2,700.00 | £2,594.39 Final | £2,594.39 |
| Shalbourne 20 mph assessment | £2,500.00 | £2,200.00 | £2,500.00 Final | £2,500.00 |
| Rushall Village Gates | £10,077.00 | £8,565.00 | £0,000.00 | £10,077.00 |
| Ram Alley Unsuitable HGVs signs | £400.00 | £300.00 | £0,000.00 | £400.00 |
| Bottlesford Unsuitable HGVs signs | £400.00 | £300.00 | £0,000.00 | £400.00 |
| Oxenwood Bend warning signs | £593.04 | £493.04 | £0,000.00 | £593.04 |
| Manningford Direction Signs | £5,800.00 | £5,220.00 | £0,000.00 | £5,800.00 |
| North Newnton Footway Phase 2 | £90,074.19 | £5,000.00 | £0,000.00 | £90,074.19 |
| Littleworth Nameplates | £510.00 | £410.00 | £0,000.00 | £510.00 |
| A338 Shalbourne Carvers Hill warning signs | £1,200.00 | £600.00 | £0,000.00 | £1,200.00 |
| Burbage various roads 20 mph assessment | £2,500.00 | £2,250.00 | £0,000.00 | £2,500.00 |
| Totals | £171,643.23 | £35,638.04 | £35,787.82 | £171,396.84 |

Budget £37,815.93

Projected Spend £171,396.84

Balance -£133,580.91

Contributions (PTO)

| | | |
|--|------------|--|
| Contributions | | |
| Woodborough 20 mph Zone | £3,000.00 | Woodborough Parish Council |
| Woodborough 20 mph Zone | £43,289.00 | Substantive funding |
| C192 Speed Limit (Durley) | £300.00 | Burbage Parish Council – invoice issued |
| Oare Gateways | £400.00 | Wilcot Parish Council |
| C195 Speed Limit (Marten) | £300.00 | Grafton Parish Council – invoice issued |
| Shalbourne 20 mph assessment | £300.00 | Shalbourne Parish Council – invoice issued |
| Rushall Village Gates | £1512.00 | Rushall Parish Council |
| Ram Alley Unsuitable HGVs signs | £100.00 | Easton Parish Council |
| Bottlesford Unsuitable HGVs signs | £100.00 | North Newnton Parish Council |
| Oxenwood Bend warning signs | £100.00 | Shalbourne Parish Council |
| Manningford Direction Signs | £580.00 | Manningford Parish Council |
| North Newnton Footway | £15,000.00 | North Newnton Parish Council |
| North Newnton Footway | £70,074.19 | Substantive Fund (to be confirmed) |
| Littleworth Nameplates | £100.00 | Milton Lilbourne Parish Council |
| A338 Shalbourne Carvers Hill warning signs | £600.00 | Highways central fund |
| Burbage 20 mph assessment | £250.00 | Burbage Parish Council |
| | | |
| | Total | £136,005.19 |

Overall Balance £2,424.28

Briefing Note for Pewsey CATG

Area Board Issue 4312 – Shalbourne 20 mph Speed Limit

Signing the proposed limit

Shalbourne is set within a conservation area and it is Wiltshire's practice to erect black signposts in such areas with the reverse side of signs also being black. This said, existing street furniture, such as lighting columns, will be utilised where possible to minimise street clutter.

20 mph limits must be enforced using 300mm repeater signs spaced at approximately 200m apart, normally placed on alternate sides of the carriageway. Carriageway roundels can also be provided.

Gateway entry points

It is best practice to combine speed limit terminal signs with village nameplates. Whilst combining signs in this fashion helps to reduce clutter, these larger signs give greater emphasis to the commencement of the lower speed limit. At Shalbourne it is our intention to place these signs on the nearside verge only, using standard speed limit signs on the offside.

Options for Gateway signs are:-

Standard arrangement



Dimensions 1348mm x 1435mm

Shaped-top sign



Dimensions also 1348mm x 1435mm

Options for gateway carriageway markings include a 20 mph roundel, SLOW marking or a false cattle grid as shown below:-



Total estimate for installation, inclusive of legal fees with a 10% contingency, now stands at £10,000.

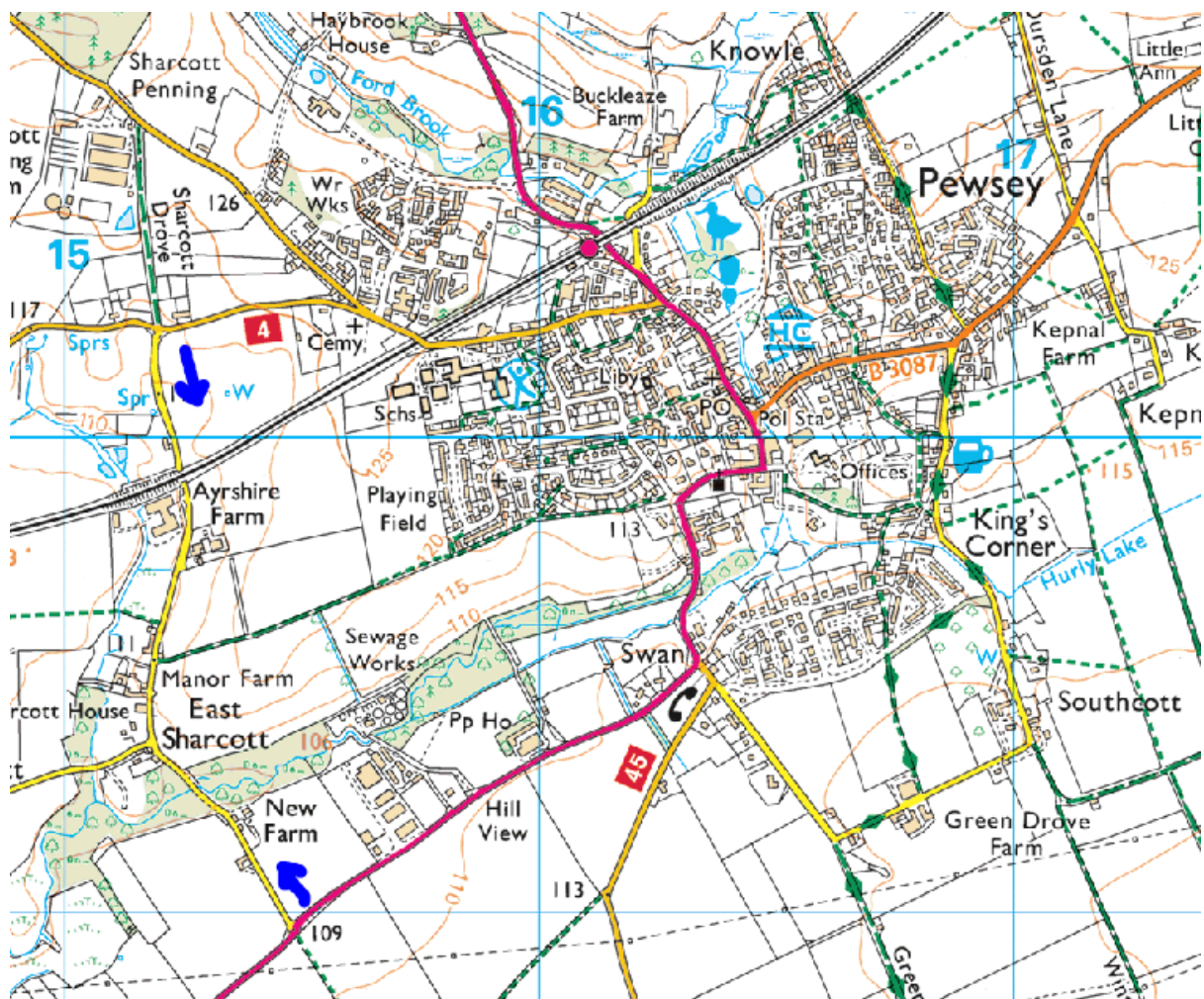
Mark Stansby
30/11/17

Briefing Note for Pewsey CATG

Area Board Issue 5640 – Sharcott Drove – Review of Warning Signs

Background

Sharcott Drove is an unclassified road which passes through the hamlet of East Sharcott. The hamlet is situated West of Pewsey village with main access from the A345. The development comprises of private dwellings including the Manor and working farms. There is no street lighting provision. The drove is subject to the National Speed limit of 60 mph but is mainly single track with formal passing places provided. There is a rail over-bridge with a maximum clearance of 15 feet, 3 inches.



A recent metro count recorded average speeds of just 26.9 mph within the developed area and there have been no recorded personal injury collisions over the most recent 6 year period.

Current Sign Provision

There are signs provided at each end of the drove advising that the route is single track with passing places provided and at the southern end there is a sign "Unsuitable for HGVs."

Other signs give warning of the low bridge and highlight the formal passing places (to deter parking).

Recommendations

Consideration could be given to the provision of village nameplates "EAST SHARCOTT Please drive carefully" and warning signs of pedestrians in road. A SLOW road marking or false cattle grid markings could be provided alongside the nameplate to form a gateway feature into the hamlet.

Ball park costs (excluding temporary traffic management provisions) to install are as follows:

Single Nameplate on 2 posts = £300

SLOW marking = £75

Cattle Grid marking = £250

Warning sign on single post = £210

Mark Stansby
20/11/17

Pewsey Vale Health and Wellbeing Centre Update

The building works to deliver the new Vale Health and Wellbeing Centre are progressing well. The foundations have been laid and the new pool has been constructed. The steel frame for the new building is currently being constructed.

The build programme is estimated to conclude by the end of Summer 2018, and the centre will open to the public shortly after.

The contractor is regularly communicating with the neighbouring school and attended a recent assembly to update on the construction and health and safety matters.

The council's campus team, director and lead member visited the site pre-Christmas to view the build progress.



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| | |
|------------------------|--|
| Report to | Pewsey Area Board |
| Date of meeting | 8 th January 2018 |
| Title of report | Establishment of a Pewsey Health and Wellbeing Group |

Purpose of the Report:

To seek support for the establishment of a sub-group, reporting to the Area Board, to lead on the promotion of health and wellbeing in the Pewsey community area.

1. Background

Pewsey is one of the few area boards in Wiltshire without a dedicated Health and Wellbeing Group.

This function was previously delivered by the Pewsey Older Peoples Partnership, under the leadership of Age UK Wiltshire, however due to the redundancy of a key staff member the POPP meetings do not now have the dedicated resources necessary to continue.

Wiltshire Council has devolved a modest revenue budget to each local Health and Wellbeing Group, this spending to be ratified by its Area Board, and has produced a generic Terms of Reference document to guide this work (see Appendix).

2. Main Considerations

Some initial ideas for the work programme of a Pewsey Health and Wellbeing Group, include:

- Nominating an Older Peoples Champion and a Carers Champion (could be the same person)
- Supporting the DAA to create a dementia-friendly-community, running memory cafes, awarding good practice (see attached) etc
- Building the Safe Places network
- Championing mental health issues and running an awareness workshop
- Supporting LINK schemes and community transport initiatives
- Promoting public health messages, the work of the Health Trainer etc
- Investigating a Mens Shed initiative
- Monitoring and delivering JSA commitments around health and wellbeing
- Other ideas from partner organisations

The Health and Wellbeing Group will have a modest revenue budget of £ 7,700 per annum to facilitate some of this work. This sum is currently unspent in 2017/18 and so there is potential to commission work in a number of these priority areas.

The posts of Older Peoples Champion and Carers Champion carry a small honorarium to cover expenses in delivering these roles.

3. Recommendation

The Pewsey Area Board agrees to establish a sub-group to lead on the promotion of health and wellbeing in the Pewsey community area.

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